

## **PTA Skills List**

Name:

Email:

Child/ren's name and class:

- Please note that by providing your email address, you are agreeing to us contacting you about your support of the PTA.
- All families at the school have a duty to help with fundraising to improve resources for all children, and to supplement the school's limited budget. Everyone has a skill or ability that can support the PTA's fundraising activities. By filling out this skills sheet, we will be able to make the most of these and running more fundraising activities more effectively.
- Please support your class rep by offering to collect donations or set up/clear away/run activities – they cannot do it all by themselves.
- Please be proactive. Don't wait to be asked to help! And if you have an idea for fundraising, please suggest it to your class rep or a member of the PTA committee. We welcome all suggestions!

Please let us know if you are able to help with the following:

- Baking cakes/cookies
- Cooking savoury dishes.

Please let us know if you have any specialities, especially from your ethnicity:

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- Making jam/chutney or other food which can be sold as gifts
  - Beauty treatments/Nail painting
  - Face Painting
  - Gardening
  - Knitting/Crocheting/Sewing (please specify)\_\_\_\_\_
  - Web design
  - Social media
  - Marketing
  - Printing
  - Graphic design
  - Arts and crafts
  - DIY
  - Heavy lifting (chairs, tables, gazebos etc)
  - Cleaning up after events
  - Setting up events
  - Accountancy/good with numbers

### **Specific tasks: how could you help prepare for events?**

- ticketing items for tombolas
- pre-wrapping gifts (e.g. for the Grotto etc)
- filling packets or jars with items to sell

- finding advertisers for calendar/brochures
- sourcing prizes for auctions or raffles
- selling tickets or other items in the playground at pick up/drop off
- running errands e.g. going to shops to collect supplies

Please list any other skills here:

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**General**

- Do you have a 4x4/estate car/van which you could use to help transport bulky items to school?
- Do you work for a company that runs a match funding or any other charitable scheme which the school could benefit from? Please give details: \_\_\_\_\_
- Are there any grandparents or other family members who would be able to help by baking/cooking/providing a skill/donating their time?
- Do you have Costco or other wholesaler membership? If yes, please specify:
- Do you have fundraising or other charity experience?

PTA meetings are a very useful (and fun!) way to get involved with fundraising, although not essential to attend. Please tell us when you are available to come to PTA meetings:

- Weekdays – morning or afternoon
- Weekday evenings – after 7pm

PLEASE FILL IN AND RETURN TO YOUR CLASS REP, A MEMBER OF THE PTA COMMITTEE OR POST IN THE PTA POSTBOX IN THE SCHOOL RECEPTION.

Many thanks!